

Client Dismissal Notice

Date _____

Dear _____,

Due to the following behavior, I will no longer be able to treat you as a client.

- Non-payment
- Numerous missed appointments
- Regular late arrival to scheduled appointments
- Refusal to respect the stated boundaries of your massage therapist
- Inappropriate behavior and/or comments

The termination of our massage therapist / client relationship will be effective 15 days from the date of this letter. I strongly recommend that you continue regular massage treatments and contact the local Chamber of Commerce or other business directories for a referral.

Sincerely,

Massage Therapist's Signature